

The Velo Club Godalming and Haslemere Limited ("VC Godalming + Haslemere")

Glossary and Club Rules

Revision 1.8

Published 22 March 2007

VC Godalming + Haslemere's Regulations comprise the Memorandum and Articles of Association together with the Club Rules all of which are under the control of VC Godalming + Haslemere's Membership via the AGM.

Mark Burgin

Provisional Club Secretary

The Velo Club Godalming and Haslemere Limited ("VC Godalming + Haslemere")

Glossary of Terms

The Club or the Company

The Velo Club Godalming and Haslemere Limited ('VC Godalming + Haslemere')

Member

A Member of the Club and Company

Officers of the Club

The Directors of VC Godalming + Haslemere and Members of the Organising Committee

AGM

Annual General Meeting

EGM

Extraordinary General Meeting

Board

The Board of Directors of The Velo Club of Godalming and Haslemere Limited

Organising Committee

A committee appointed by the Board for the day to day running of VC Godalming + Haslemere

Regulations

The memorandum, articles of association, and the Club Rules that may be in place from time to time.

The Ride Rules

Guidelines for taking part in Club Rides

Club Ride

Cycle rides details of which are posted in advance as a Club Ride on the VC Godalming + Haslemere website and are **led by a recognised Ride Leader**. Club Rides do not extend to rides predominantly organised by other bodies or rides which are led by people other than recognised Ride Leaders which Members may choose to publicise on the Club website

Ride Leaders

Those Members nominated by the appropriate secretary.

Event Calendar or VC Godalming + Haslemere Calendar

The part of the VC Godalming + Haslemere website where Posted Events appear

The Velo Club Godalming and Haslemere Limited ("VC Godalming + Haslemere")

Posted Events

Rides and events that appear within the VC Godalming + Haslemere Event Calendar

The Registered Office

C/o Eyemovies Limited, The Rickyard, Eashing Lane, Godalming, Surrey, GU7 2QA

VC Godalming + Haslemere Listed Events

Events other than Club Rides posted in advance on the VC GODALMING + HASLEMERE website

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Club Rules

Club Rules are designed to ensure that decisions are fair and represent the best interests of the Club and its Members.

The Club

1. The object of the Club is:
 - a. 'The promotion of physical health and fitness through cycling'.
2. Membership of the Club is open to all persons who want to join regardless of ability subject to points a & b below.
 - a. The Club does not envisage that special provisions will be made for the elderly or for those who are disabled however these two groups of people are welcome to join.
 - b. The Club is not organised in such a way that minors can become Members, however provisions may be made for minors to take part in Club activities.
3. The Club exists for the benefit of its Members.
4. Club activities are planned and executed by Members for their own enjoyment. Members are welcome to choose to join rides and activities that are suitable. The Club has no obligation to provide rides and activities that are suitable for individual Members.
5. The Club is not obliged to provide separate and distinctive benefits (for example, social facilities) for non-cycling Members except where these are deemed by the Board to be in the greater interests of the cycling Members.
6. Refreshment and social facilities shall be provided only where they are ancillary to participation in healthy recreation.
7. Club colours are blue orange and white.

The Members

8. Members are expected to support Club activities and functions.
9. As far as is reasonably practicable all Members shall be treated even-handedly.
10. The Membership subscription year is January to December. The initial subscription may include an enrolment fee. New Members who join after 31 August shall be Members and subscribe and pay in full until the end of the following Membership subscription year .
11. Any Member who in the Board's view has given outstanding service to the Club may be appointed a Life Member without subscription.
12. The Board or any duly authorised committee shall allocate duties to its Members having regard to their responsibilities.
13. Membership is open to applicants aged eighteen or over.
14. Members are advised to ensure that they have adequate life, personal, accident and third party liability insurances.
15. Any Member not paying his/her subscription within 30 days following the due date shall be deemed to have resigned from the Club.
16. No Member shall be allowed to take part in any Club activity unless he/she complies with the Rules of the Club.
17. All official communication with Members will either be by email or by notice given on the VC Godalming + Haslemere website

The Velo Club Godalming and Haslemere Limited
www.vcgh.co.uk

Registered office: c/o Eyemovies, The Rickyard, Eashing Lane, Godalming, Surrey, GU7 2QA
Registered number: 6047519

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The Board

18. The Board is the body that has responsibility for the proper management of the Company and is therefore the senior authority within the Club, responsible to the Members for the day to day running of the Club.
19. The Board shall comprise the Chairperson, the Treasurer, the Company Secretary, the Road Secretary, the Mountain Bike Secretary all of whom are to be elected and dismissed in accordance with the Memorandum and Articles of Association of VC GODALMING + HASLEMERE.
20. All Directors must be Members of VC Godalming + Haslemere.
21. The Board will decide to which organisations the Club will affiliate.
22. The Board shall decide any matters requiring interpretation of the Rules and shall have power to deal with any matter not provided for in the Rules.
23. All sponsorship and advertising revenue opportunities, whether in cash or kind shall be subject to prior approval by the Board.
24. The Board has the power to reprimand, suspend or expel any Member.

The Organising Committee

25. Management of the cycling activities of the Club shall be by the Organising Committee, comprising the members of the Board, together with the Promotional Secretary, the Social Secretary and the Membership Secretary, each of the three secretaries shall retire annually at the close of the AGM and may offer themselves for reappointment by the Board if they so choose. Additional Members may be co-opted at the discretion of the Board from time to time.
26. The Organising Committee may create and disband sub-committees as it sees fit.
27. The Organising Committee is expected to meet as may be necessary and at least once every three months.
28. The Organising Committee shall consider complaints or requests referred to it by groups or individual Members and take appropriate action.
29. The Organising Committee is responsible for ensuring that proper minutes are kept and filed with the Club Secretary in relation to the activities of itself and of sub-committees.
30. A quorum shall consist of 3 Organising Committee Members of whom at least one shall be a Director.
31. Organising Committee Members shall where possible be active cyclists.

Finance

32. The Treasurer shall keep proper books of accounts and shall prepare such financial statements as may be required by law and or by the Board. Each year annual accounts shall be prepared by the Treasurer and audited by the Auditors elected at the previous year's AGM and presented for approval by the Members at the current years' AGM.
33. No-one may enter into a financial arrangement on behalf of the Club without the express prior permission of the Treasurer.
34. The signatures of the Treasurer plus one other Director shall be required to make any commitment or payment on behalf of the Club.

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35. The Treasurer shall present a budget for approval by the Board annually and shall report to the Board on the solvency of VC Godalming + Haslemere and its performance against budget quarterly.

Annual General Meeting (AGM) and Extraordinary General Meetings (EGM)

36. The Annual General Meeting shall be held in January February March or April each year and at least 21 days notice of the meeting shall be given to all Members.
37. The Secretary must call an EGM at the direction of the Board or on receipt of a written request signed by at least 5 Members.

General

38. Any Officer of the Club who has a financial interest in the outcome of a Board or Organising Committee agenda item shall make this interest known to the relevant meeting and excuse themselves from any vote relating to that item.
39. No alteration or addition shall be made to these Rules except with the consent of at least two-thirds of the Members present and voting at a general meeting of the Club notice of which shall include the proposed alteration or addition.
40. No payment or private benefit may be given to any cyclist unless the Board determines such payment or benefit to be in the greater interest of the cycling Members.